



**COLORADO
DEPARTMENT
OF PUBLIC SAFETY**

Division of Fire Safety
Kevin Klein, Director

690 Kipling Street, Suite 2000
Denver, Colorado 80215
TEL (303) 239-4600
FAX (303) 239-5887

Regional Written Examination Testing Informational Memorandum 6-2

June 30, 2011

The Colorado Division of Fire Safety will resume accepting applications for written examinations on July 1, 2011. Pursuant to the thirty day requirement, we will accept applications in July for testing in August. Testing dates in June and July are being given priority to the reschedule groupings from test requests in May 2011. These examinations will be proctored by Division staff or representatives utilizing the paper format of testing.

How Do I Request an Exam?

To request a written examination for regional testing, please complete the updated Regional Test Application Form. Please note that if you have already had candidates complete the bubblesheet, you may utilize this, however please indicate in the field above "proctor number" the date, time, and location that you are requesting. Please leave the proctor number blank.

In regards to the verbiage above the signature field on the new application form, please note that this is the same language as used on the bubblesheet. There are no changes.

Where Can I Take an Exam?

Please refer to our regional testing schedule posted on our website. Please note that each regional test date listed will require a minimum of six people signed up for the examination. If there are not six people signed up, then we will cancel the test date and refer the individuals to an alternate location or date. The Division recognizes that there are many volunteer agencies that are unable to test during normal business hours. We are trying our best to offer after hours test times.

Please contact the Division if you have a larger group or academy testing (15 or more), we will try to make arrangements to accommodate your testing group. Due to staffing constraints, we may not be able to make arrangements, but will try our best to accommodate and is subject to proctor availability.

How Long Will Paper Based Regional Testing Continue?

The Division anticipates that the paper based regional testing will phase out by the end of calendar year 2011. We are offering this as a temporary measure to transition the state to computer based testing. As more sites come up an

John Hickenlooper
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