



**COLORADO  
DEPARTMENT  
OF PUBLIC SAFETY**

**Division of Fire Safety**  
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**Computer Based Testing  
Informational Memorandum  
6-1**

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**Minimum System Requirements for Computer Based Testing**

To prepare for online testing starting in the fall of 2011, please ensure that your computers meet the minimum requirements shown below for each operating system. Online assessments will function effectively with these minimum specifications. However, faster processors and more disk space will improve performance with online testing.

<b>Operating System</b>	<b>Minimum Requirement for Current Computers</b>	<b>Recommended Minimum for New Purchase</b>
Windows (2000, XP , Vista, 7)	Pentium 233MHz processor 128 MB RAM 52 MB hard drive	1.3 GHz processor 2 GB RAM 80 GB hard drive
Mac OS X	Intel x86 or PowerPC G3, G4, or G5 processor 128 MB RAM 200 MB hard drive	

- Minimum six computers required to become a testing site.
- Internet connection must be available
- If permanent dividers in place (minimum spacing 30")
- If no dividers in place, spacing must be a minimum of 48" apart

Please note that the Colorado Division of Fire Safety will no longer allow emergency services personnel to proctor written examination. Computer based testing sites will need to utilize administrative personnel that are not fire fighters or law enforcement officers to proctor examinations. We highly encourage that agencies partner with their local school districts or libraries to explore opportunities of becoming a computer based test site. For smaller rural communities that do not have administrative staff, outreach may be possible through use of city officials, teachers, or librarians for filling the role of proctor.

The application process will also require the following:

- Schematic of classroom set up when testing session will take place
- Department head signature of agency requesting computer based testing location will be required adhering to code of ethics outlined in the application.
- A test site coordinator will need to be identified. The test site coordinator will also need to sign the test site application adhering to the code of ethics outlined in the application.

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